

BMAF International Team Manager Roles

The purpose of the roles are to ensure that the competition needs of the members of the GB & NI team athletes are satisfied in so far as this is possible. This is a voluntary role for which some financial reimbursement is available.

Role outline:

- Ideally the team managers will be available for the whole championship.
- This can be a mentally challenging, tiring role with possibly long days.
- Attend daily team manager meetings each morning, usually at the main venue.
- Be present at or contactable at all practical times, e.g. 7am-10pm
- Liaise with other managers at other venue(s) as necessary.
- Support athletes as necessary with:
 - Registration, declaration and event entry issues e.g. if delayed
 - Call room queries or problems
 - Informal appeals and formal protests.
 - Any required attendance at doping control.
 - Accompany or making provision for an injured athlete who needs to go to hospital.
- Manage team selections and submit paperwork, e.g. relays, walks and non-stadia teams. And, manage any team changes within the organisers rules to meet strict deadlines.
- Communicate with the athletes before and during to ensure they have all the information they need to compete at their best, using email, texts, social media, notice board etc.
- Complete a post Championships report for BMAF.
- Deal with any post championship queries.

Knowledge and Experience Required

Essential

- General knowledge of technical rules.
- Previous team management experience.
- Familiarity with Championship processes generally and willingness to familiarise themselves with the specific rules and processes of a particular Championship.
- Good organisational skills.
- Good time management skills.
- Communication skills – ability to communicate with all including athletes, organisers, senior officials etc, sometimes with language barriers.
- Able to use social media to share information succinctly and in a timely manner, e.g. Whatsapp
- Deal with any post championship queries.
- Maintain person confidentiality.

Desirable

- Understanding of the characteristics of the younger and older masters age groups.
- Attendance at Masters overseas events in any capacity.
- Knowledge of WMA technical rules.
- Specific event knowledge/specialism, e.g. track, field, walks, non stadia, road racing
- Risk, Health & safety knowledge or training.

Optional requirement:

Act as a British delegates to an EMA/WMA general assembly where this takes place in conjunction with the championships.